

INDUSTRIAL DEVELOPMENT BOARD
MINISTRY OF INDUSTRIES
NATIONAL INDUSTRY EXCELLENCE AWARDS - 2024

Application for selecting the best entrepreneur under Micro, Small, Medium and Large-scale Categories

Note: - Please read the instructions before completing the application

For Office Use Only	Code number -----
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Industry Category (√)	Micro <input type="checkbox"/>	Small <input type="checkbox"/>	Medium <input type="checkbox"/>	Large <input type="checkbox"/>								
Industry Sector (√)	1	2	3	4	5	6	7	8	9	10	11	12
	13	14	15	16	17	18	19	20	21	22	23	24

1. Full Name of the Applicant **[Fill in block letters]**
 (Mr. / Mrs. /Miss./Other.....)

Job Title:

N.I.C. No:

Telephone:

Mobile Number/WhatsApp

Email:

Web:

2.i.Name of the industry **[Fill in block letters]**

ii.Address of the Industry **[Fill in block letters]**

iii. Address of the work site, if located elsewhere

iv. Name of the Contact person Email Adress

Mobile No. Whatsapp No.

v. i District -----
ii Divisional Secretariat -----
iii Grama Niladhari Division -----

3. Manufacturing products (Please attach annexes for further information)

4. The year of industry established

I. Is your industry registered? Yes No

II. If "Yes", state below the Registration No. & Name of the Registering Authority

Reg. No.

Name of the Institution (Please attach a copy of Business Registration)

5.i Business Ownership (✓)

Sole Proprietary	
Partnership	
Private Limited / Public Limited Companies	
State-Owned Manufacturing Industries	

ii. Orgin of the Industry

Start with self-reliance	<input type="checkbox"/>
By parental inheritance	<input type="checkbox"/>
Other aquired	<input type="checkbox"/>

iii. Describe shortly, the steps you have taken to overcome problems, obstacles and challenges encountered while doing your Industry

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iv. Do you hold any membership of related industry Association? provide details

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6. Mention the total investment of your industry

Investment (Value as at 31/12/2023)

Description	Year Rs. (Mn)		
	2021	2022	2023
Sales Value	-----	-----	-----
Profit before interest & Taxes	-----	-----	-----
Net Profit	-----	-----	-----
Equity Capital	-----	-----	-----
Total Assets			
- Fixed Assets	-----	-----	-----
- Current Assets	-----	-----	-----
Total Liabilities			
- Long term Liabilities	-----	-----	-----
- Current Liabilities	-----	-----	-----

It is compulsory to attach your audited reports of recent 03 years (2021/2022/2023), if you belong to Medium or Large scale category

7.i Number of Employees (Written proof must be submitted)

Type of Employee	2021	2022	2023
Permanent Employees			
Non-Permanent Employees			
Female Employees			
Disabled Employees			

ii. Employee welfare activities (Attach separate annexes for further details)

Employee welfare cost	2021 (Rs.)	2022 (Rs.)	2023 (Rs.)
i. Annual bonus			
ii Disaster/Funeral			
iii. Staff Transport			
iv. Meals provided for free /subsidized			
v. Trips provided for free /subsidized			
vi. Provision of medical facilities for employees			

iii. Have you provided Insurance facilities to your employees

Yes No

If Yes, State Insurance company

No of Employees insured

Annual premium Rs.
(Provide proof)

iv. What is the method of evaluating your employees and their work ex:- promotions, foreign tours, etc.
(provide clear evidence)

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8. Have your company introduced new products to the market within last 3 years?

If " Yes " give details: Yes No

Product	Year Produced	Patent (Y/N)	Year introduced to the market	Remarks

9. Indicate the details of the products exported by the industry (Attach copies of certificates / documents)

Net Sales (After deducting tax)	2021/22 Rs.(Mn)	2022/23 Rs.(Mn)	2023/24 Rs.(Mn)
i.Local	-----	-----	-----
ii.Direct Exports	-----	-----	-----
iii. Indirect Exports	-----	-----	-----
iv. Total Exports (ii + iii)	-----	-----	-----
v. Total Turnover (I + iv)	-----	-----	-----
vi. Total exports as a percentage of the total turnover (iv / v x 100)	-----	-----	-----

10.i Have you obtained **Standard Certificates** for your Products/ Industry? (√)

If " Yes " list them below and attach copies of Certificates Yes No

10.ii Have you provided local or foreign trainings for your employees? (√)

If " Yes " provide details: Yes No

10.iii Do you practice productivity concept (S-5, TQM, Kaizen, QC etc)?

If "Yes", provide details and attach photographs, documents etc. Yes No

10.iv Has your industry been awarded for practicing productivity concept ?

If "Yes", attach copies of certificates Yes No

10.v Has your industry been awarded at a National level or Provincial level within last 05 years?

If "Yes", provide details

Yes No

(Attach necessary copies of documents/certificates)

11.i Have you obtained Environmental Protection License ? (EPL)

If "Yes", provide details and attach copies of related documents.

Yes No Not Applicable

11.ii Has your Industry practiced Cleaner Production concept? Explain

11.iii Have you identified the means of wastage in your industry? List out them and explain the steps taken to minimize these wastage

11.iv What are the steps taken to improve the energy efficiency of your industry. Provide documents as proof

11.v Do you have an Energy Management System (ISO 50001) established in your industry. If yes, attach a copy of certificate

11.vi Do you use renewable energy at your industry? If yes, provide evidence

11.vii Indicate as a percentages the usage of raw materials for your products

Local % International %

11.viii Have you performed an energy audit to evaluate the energy performance of your industry? If ,Yes provide documents

12.i Provide a short description about CSR activities made by your industry within last 03 years

12.ii Describe the plan for the future development of your Industry

I declare that the particulars given in this application are true and accurate to the best of my knowledge and belief. I also agree to abide by the rules and the final decision taken by the Panel of Judges in this National Industry Excellence Awards competition 2024.

Date -----

Signature of Applicant
(Affix official seal)

N.B. Please Give a sketch on how to access your business in the space given below.

A large, empty rectangular box with a thin black border, intended for a sketch or drawing. It occupies the upper half of the page.

NATIONAL INDUSTRY EXCELLENCE AWARDS - 2024
**ISLAND-WIDE COMPETITION TO SELECT THE BEST ENTREPRENEUR IN THE MICRO, SMALL,
MEDIUM & LARGE-SCALE LOCAL INDUSTRIES**

Instructions & Guideline

The “National Industry Excellence Award-2024” is conducted by the Industrial Development Board of Ceylon under the guidance of the Ministry of Industries. Awards will be given as below.

01. National Awards

The best entrepreneurs who provide a valuable contribution to the Sri Lankan Economy will be selected nationally under 24 industry sectors.

Under this, Large scale and micro scale industries will be further categorized under 24 identified industry sectors, Small scale & medium scale industries will be categorized under 76 sub-sectors of identified 24 industry sectors.

The first, second and third place winners will be awarded with gold, silver & bronze awards respectively. (Identified industry sectors are attached)

02. Platinum Awards

Platinum awards will be awarded for the applicants with highest level of performance under micro, small, medium & large categories.

03. Calling of Applications

Applications are called starting from 23rd of August, 2024. Applications can be obtained from the relevant IDB district office or can be downloaded through IDB Website at www.idb.gov.lk.

The duly completed applications should be submitted as a profile to the Deputy Director/Assistant Director of your IDB district office through registered mail or by hand before 20th October 2024. (Addresses of IDB district offices are attached)

04. Criteria for Industry category

Criteria	Large scale	Medium Scale	Small Scale	Micro
Annual Turn over	Over Rs. 750 Mn	Rs. Mn 251-750	Rs. Mn 16-250	Less than Rs. Mn 15
Employee count	Over 300	51-300	11-50	10 or Bellow

Applications will be categorized based on the highest value of either annual turnover of the balance sheet of year 2023 or the number of employees working in the company.

Applications should be categorized according to the given industry sectors and sub-sectors.

Ex: 1. Exercise books manufacturing industry

1 ✓	iii
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2. Coffee related products

5 ✓	iii
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05. Other instructions to fill the application (Providing sufficient evidence to prove your details will be an advantage to obtain a highest mark)

- ❖ Detailed information should be provided for the questions (Attached annexes should be given according to the question numbers)
Photo copies of the certificates/Licence, Photographs should be provided as evidence to the given information
- ❖ Audited account reports of recent 03 years should be submitted for large scale & medium scale industries.
- ❖ Account reports of recent 03 years of small & micro scale industries should be signed by a reputed accountant

06. Special Notes

All the documents stated below should be submitted by the applicant

- ❖ Documents to prove the number of employees and local & foreign trainings
- ❖ Documents to prove the tax payments
- ❖ A photo copy of the EPL 2023, If you have obtained the Environment Protection Licence
- ❖ Photo copies of the awards/Certificates received by your industry
- ❖ Photo copies of documents to prove relevant certificates
Ex- ISO/SLS/GMP Certificates, Productivity certificates
- ❖ Written evidence or photographs to prove CSR Projects carried out
- ❖ Written evidence to prove the membership of an industry organization

07. Should be Considered:-

If required, please take the relevant advice and assistance to complete the application forms correctly from the relevant district office of the Industrial Development Board of Ceylon

***** Please note that the marks will be allocated based on the proof documents for the information you provide in this application**

(Addresses of the District Offices are attached in the annexure 1)

01. Packaging and Paper related industries

- i. Paper Packaging
- ii. Plastic, Polythene and Other packaging
- iii. Paper pulp / Paper related products and Stationeries

02. Food & Beverage Industry

- i. Fruit and Vegetable based products
- ii. Snacks & Confectionary products
- iii. Bakery products & Cereals, Cereal based products (including flours)
- iv. Fish and meat products and other products
- v. Beverage products
- vi. Animal feed production

03. Spice related industries

- i. Spices & Spice based value added products
- ii. Essential oil & Oleoresins

04. Coconut, Kithul & Palmyrah Based Products and Fiber related industries

- i. Coconut Oil industry
- ii. Coconut Kernel based products (Except Oil)
- iii. Palmyrah & Palmyrah based Products
- iv. Kithul and Kithul based products
- v. Fiber related industry (natural)
- vi. Coir & Coconut Husk

05. Tea value added tea and Coffee related industries

- i. Bulk Tea & Flavored Tea (Green, Black, bio, Carbonated etc.)
- ii. Tea Products (Tea bags, Tea wine, Tea Sauce etc)
- iii. Coffee and Coffee based products

06. Footwear, Leather, Leather products and Allied industries

- i. Footwear
- ii. Bags
- iii. Leather & Leather goods

07. Rubber, Plastics and Allied industries

- i. Automobile, Machinery & Rubber extruded products manufacturing industries (Mounts, Boots, Seals...etc)
- ii. Latex and General products manufacturing industries (Gloves, Toys, House holding items, Cleaning equipmentetc)
- iii. Recycling industries (Pallets, Crumbs....etc)
- iv. Plastic based products

08. Metal, Die and Mold machinery tools and Allied industries

- i. Die and Mold manufacturing
- ii. Machinery & Equipment manufacturing
- iii. Light Engineering manufacturing
- iv. Metal Casting
- v. Aluminium , Brass & Copper related products

09. Timber, Wood-based industries and Furniture industries

- i. Wood and Wooden related Industries
- ii. Wooden related Interior fit out Industries
- iii. Reed, Cane and Bamboo Industries

10. Automotive assembly and Automotive related industries

- i. Vehicle Assembling & Manufacturing (two wheel, three wheel)
- ii. Vehicle Assembling & Manufacturing (four wheel)
- iii. Automobile Components Manufacturing (Metal based products)
- iv. Automobile Components Manufacturing (Electric & Electronic Components)
- v. Foot Cycle Production (Electric & Normal)

11. Electrical and Electronics and Allied industries

- i. Electrical & Electronic appliances
- ii. Electrical components manufacture
- iii. Electronic components manufactures

12. Western and Ayurvedic pharmaceutical and Allied industries

- i. Ayurvedic medicine sector
- ii. Surgical and Medical consumer products and equipment manufacturing
- iii. Pharmaceutical manufacture

13. Granite, Tile, Pottery, Ceramics and Building related industries

- i. Granite Industry
- ii. Ceramic and Porcelain Industry
- iii. Pottery and Clay based products
- iv. Cement based product & Building Construction Material

14. Boats and accessories and Fishing gear related industries

- i. Commercial, Leisure & Luxury cruise ships building
- ii. Fishing boat and Inland water ways Vessel building

15. Inks, Chemicals, Printing materials and Allied industries

- i. Printing press & Screen printing
- ii. Paint & Coating (Thinner, Turpentine, Wood preservatives, Wall filler, Skim Coat) & Glue industry
- iii. Joss stick, Candle & Detergents

16. Cosmetics and Allied industries

- i. Beauty care Products (Skincare Products, Hair Care Products, Oral care Products)
- ii. Fragrance & Baby Care Product

17. Gem and Jewelry related industries

- i. Gem polishing, cutting & allied industry
- ii. Jewellery products

18. Milk and Milk related industries

- i. Value-added milk-based products using microbial culture
- ii. Value-added fresh milk and milk powder products
- iii. Confectionaries using milk base products

19. Minerals and Allied industries

- i. Heavy and Light Mineral processing and separation
- ii. Mineral-based value-added products
- iii. Explosive based industry

20. Garment, Textiles and Allied industries

- i. Readymade Garments (Men, Ladies, Children, Sportswear, Bath wear)
- ii. Knitted Fabrics (Power loom and Hand loom)
- iii. Textile printing and dyeing

21. Advanced manufacturing and Digital technology

- i. Advanced Manufacturing (including Subtractive and additive manufacturing)
- ii. Automation and robotic application
- iii. Digital technology industry solution (including IT application industry)

22. Craft Industry

- i. Handy Craft products (Metal, Wood, Leather, Paper, Fabric & Clay)
- ii. Art Work (Art, Statue, Carving, etc...)

23. Agro based Industry

- i. Industries related to agricultural crop products
- ii. Ornamental Plants, Landscaping & Fertilizer
- iii. Aqua Culture Industry

24. Other Industry

Industrial Development Board District office addresses

District	Address	Tel/ Fax /E-mail
Ampara	Assistant Director Ampara District Office, Industrial Development Board, Kachcheri Road, Ampara	063-2222405 amparaidb@gmail.com
Anuradhapura	Deputy Director Anuradhapura District Office, Industrial Development Board, No.185/10, Anagarika Darmapala Mawatha, Anuradhapura	025-2222335 025-2225659 idbanuradhapura@gmail.com
Badulla	Deputy Director Badulla District Office, Industrial Development Board, No.11, Martin Silva Mawatha, Badulla	055-2222470 idbbadulla@gmail.com
Batticaloa	Assistant Director, Batticaloa District Office, Industrial Development Board, No -24, Sinna Uppodai Road, Batticaloa.	065-2228410 idbbatticaloa@gmail.com
Colombo	Deputy Director, Colombo District Office, Industrial Development Board, No.98, 2nd Floor, High-level Plaza, Delkanda, Nugegoda.	011-2815009 idbcolombo@gmail.com
Galle	Deputy Director Galle District Office, Industrial Development Board, 347/5,Matara Road,Katugoda,Galle.	091-2227034 idbgalle@gmail.com
Gampaha	Deputy Director Gampaha District Office, Industrial Development Board, Kachcheri Complex, Gampaha.	033-2222909 idbgampaha@gmail.com
Hambantota	Assistant Director Hambantota District Office, Industrial Development Board, Laima Junction, Manajjawa, Ambalantota.	047-2225468 idbhambantota@gmail.com
Jaffna	Deputy Director Jaffna District Office, Industrial Development Board, New Building, 2nd Floor, District Secretariat Office, Jaffna.	021-2222421 idbjaffna@gmail.com
Kalutara	Assistant Director Kalutara District Office, Industrial Development Board, New Shopping Complex, 1C Hall, Galle Road, Kalutara South.	034-2222601 idbkalutara@gmail.com
Kandy	Deputy Director Kandy District Office, Industrial Development Board, NHDA Building, Yatinuwara Weediya, Kandy	081-2224233 081-2201696 idbkandy@gmail.com
Kegalle	Deputy Director Kegalle District Office, Industrial Development Board, No. 24, Winston Wickramasinghe Mawatha, Kegalle.	035-2223124 idbkegalle@gmail.com

Killinochchi	Assistant Director Killinochchi District Office, Industrial Development Board, Old Kachcheri, Killinochchi.	021-2283754 idbkilinochchi@gmail.com
Kurunegala	Deputy Director Kurunegala District Office, Industrial Development Board, District Secretariat Building, 2nd floor, Kachcheriya Road, Kurunegala.	037-2223212 idbkurunegala@gmail.com
Mannar	Assistant Director Mannar District Office, Industrial Development Board, District Secretariat, Mannar.	023-2251599 idbmannar@gmail.com
Matale	Deputy Director Matale District Office, Industrial Development Board, No 132, Malwatta Road, Matale.	066-2223160 066-2234366 idbmatale@gmail.com
Matara	Deputy Director Matara District Office, Industrial Development Board, No.19/2, Akuesssa Road, Nupe, Matara.	041-2222001 idbmatara@gmail.com
Monaragala	Assistant Director Monaragala District Office, Industrial Development Board, Bibila Road, Hulandawa, Monaragala.	055-2276097 monaragalaidb@gmail.com
Mullaitivu	Assistant Director Mullaitivu District Office, Industrial Development Board, Manalkudiyiruppu, Mullaitivu	021-2290209 idbmullaitivu@gmail.com
N'Eliya	Assistant Director Nuwara Eliya District Office, Industrial Development Board, Upper Floor, Co-operative Building, Losan Street, N'Eliya.	052-2223668 idbnuwaraeliya@gmail.com
Polonnaruwa	Deputy Director, Polonnaruwa District Office, , Industrial Development Board, Methsiripaya, 2 nd Floor, New Town, Polonnaruwa.	027-2223077 idbpolonnaruwa@gmail.com
Puttlam	Assistant Director Puttalam District Office, Industrial Development Board, No.84, Kurunegala Road, Chilaw.	032-2222093 idbputtlam@gmail.com
Ratnapura	Assistant Director Ratnapura District Office, Industrial Development Board, District Secateriat Complex, New Town, Ratnapura.	045-2222567 idbratnapura@gmail.com
Trincomalee	Assistant Director Trincomalee District Office, Industrial Development Board, 487/A, Andankulama, Kandy Road, Trincomalee.	026-2227330 idbtrincomalee@gmail.com
Vavuniya	Assistant Director Vavuniya District Office, Industrial Development Board, Kachcheri Complex, Vavuniya.	024-2222274 idbvavuniya@gmail.com